

Agenda Item/Paper 5

Audit Committee Work Plan 2010/11	21 st June 2010	16 th Sept 2010	25 th Nov 2010	8 th Feb 2011	23 rd March 2011	Report originator
	Proposed target dates for reports					
Internal Audit Annual Report	√					Internal Audit
Summary review of Internal Audit findings	√					Internal Audit
Review of Annual Statement of Accounts Reports	√					Director of Resources
Review of Annual Governance Statement	√					Director of Resources
Review of Code of Corporate Governance Report	√					Director of Resources
Annual review of the effectiveness of the system of Internal Audit	√					Director of Resources
Annual Assurance Report of Audit Committee to Council	√					Internal Audit
External Audit Annual Fee Letter	√					External Audit
External Audit Annual Governance Report 2009/10		√				External Audit
Results of National Fraud Initiative (every two years)		√				Internal Audit
Audited Annual Statement of Accounts		√				Director of Resources
Insurance Annual Report		√				Director of Resources
Review Use of Resources Judgement		√				Director of Resources
Annual review of Audit Committee Terms of Reference			√			Internal Audit
Annual review of Internal Audit Strategy			√			Internal Audit
Annual review of Internal Audit Terms of Reference			√			Internal Audit
Annual review of Counter Fraud and Anti-corruption Strategy			√			Internal Audit
Half year audit report update and revised Annual Audit Plan			√			Internal Audit
External Audit Plan 2010/11			√			External Audit
External Audit Annual Audit Letter			√			External Audit
External Audit Comprehensive Area Assessment *			√			External Audit

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Three quarter audit report update				√		Internal Audit
Internal Audit report on compliance with Financial Rules				√		Internal Audit
Internal Audit Strategic Plan (every four years)						Internal Audit
Internal Audit report of the Review of Risk Management Audit					√	Internal Audit
Review of Annual Internal Audit Plan					√	Internal Audit
Draft Audit Committee annual work plan and future training requirements					√	Internal Audit
Effectiveness of Audit Committee					√	Internal Audit
Internal Audit Fraud Updates (verbal)	√	√	√	√	√	Internal Audit
External Audit – updates against plan	2009/1 0	2009/1 0		2010/1 1	2010/1 1	External Audit
Update on International Financial Reporting Standards						Director of Resources

* Before the 10th December this would need to be reported in a closed session